

22 October 1963

MEMORANDUM FOR: Assistant for Administration
ATTENTION: Chief, Logistics Branch
THROUGH: Assistant for Plans and Development
SUBJECT: Procurement of Special Optical Equipment

1. For some operations in the Exploratory Development Laboratory Branch, some highly specialized optical equipment is required. This equipment cannot be procured off-the-shelf through standard commercial channels because of its extreme precision and non-standardized configuration. Itek Corporation has fabricated these items for their own in-house research program. Because of this, no design engineering is required. Within their own areas of interest and capabilities these items are standard.

2. You are requested, therefore, to procure through whatever channels you deem proper, the following two items:

a. One (1) enlarged Itek liquid platen, per the attached Itek letter of 16 October 1963. This is to be machined, black-anodized, assembled, and optically tested for the quarter-wave flatness specified in the Itek drawings.

b. Three (3) sets of Ronchi Rulings, per the attached specifications, revised 21 October 1963. The Itek letter of 7 October 1963, attached, gives the cost estimate. The revised specification is designed to obviate the request of the 3rd paragraph of their letter.

3. The estimated costs of [REDACTED] for items (a) and (b) are not considered excessive by this Branch. Cost increases in excess of 5% above these estimates should be fully justified by the vendor.

4. You are requested to expedite this procurement, as the need is urgent. I will furnish additional information, if required.

Chief, Exploratory Development Laboratory Branch
R&DS, NPIC

Enclosures:

1. Itek letter, 16 Oct 63
2. Ronchi Ruling Specification, Revision A
3. Itek letter, 7 October 1963